

**SALEM SCHOOL BUILDING/CONSTRUCTION COMMITTEE  
MEETING MINUTES  
NOVEMBER 27, 2012**

**Attending:**

Elbert Burr, Chairperson  
William Weinschenker  
Steve Buck  
Allyson Geida  
Robert Green  
John Bernier  
Diane Weston, Recording Secretary

**Guests:**

Donald Bourdeau  
  
Jeff Hunt-Johns Manville Representative  
Edward Gebhardt-Allied Restoration Corporation

Chairperson Elbert Burr opened the meeting at 7:00 P.M.

**1. Approval of Minutes**

**M/S/C (Weinschenker/Buck) to approve the October 17, 2012 minutes as presented.**

**Vote: Approved unanimous.**

**2. Review basic budget for School renovation project.**

The budget was reviewed and discussed and approved as the guideline numbers.

**3. Review Allyson's analysis of owner's representative resumes for school construction supervision.**

The candidates were reviewed and discussed.

**4. Select candidate or candidates for interview.**

The Committee chose three candidates out of ten that will be interviewed for the position of the "Owner's Representative".

**5. Short presentation by Eddie Gebhardt, Senior project estimator for Allied Restoration Corp., on Johns Mansfield roofing system with a sample.**

A presentation was given by Mr. Gebhardt and Jeff Hunt (manufacturer's representative from Johns Manville) on the roofing system.

The Committee looked at samples of the product that would be used.

A 25 year warranty will be provided for the system and a maintenance contract would be available. A final and two year inspection will be done by the Manville representative. The roof will be fire rated class A.

The differences were discussed between Manville and Trimco product.

The consensus of the Committee was unanimous in favor of the Johns Manville roofing material.

Notes:

Donald Bourdeau reported the following to the Committee:

The custodial overtime has increased due to the school project. Discussion took place concerning reimbursement for the overtime. B. Weinschenker stated the BOE would need to go to the BOF to ask for the reimbursable payment. Detail records would be needed.

The abatement portion of the project has been extended; it is behind schedule.

The trees and shrubs were removed. The expense was \$1,200.00. Four truckloads of gravel were delivered for \$800.00.

The trailer for the contractors was delivered and the electric is hooked up.

Discussion took place concerning the "Owner's Representative": interviews, hourly rate, hours and a trailer for use by the "Owner's Representative".

There will be a construction meeting this Thursday at 2:00 PM.

The next Committee meeting to interview the candidates for the "Owner's Representative" will be on Wednesday December 12, 2012; 7:00 PM, Salem Town Hall.

## **6. Adjournment**

**M/S/C (Green/Buck) to adjourn meeting at 8:50 PM.**

**Vote: Approved unanimously.**

Respectfully Submitted,  
Diane Weston  
Recording Secretary